

Graduated response to Persistent Absence at St John's C of E VC Infants School

Weekly sessions absence report. Compare to previous week, national data and local. Compare groups.

Review Attendance tracker.

Teachers informed of actions and new concerns. Data reported on newsletter including successes.



What is the next level needed? **SUPPORT** – Supportive and curious phone call from HT EHA/TAF/Parenting workshop/NCSA letter. Log interactions on CPOMS.

LETTER 1

MONITOR



SUPPORT If attendance improves send Gov letter home to celebrate.

Letter 2 to invite parent to meet with PFSA and HT.

SUPPORT – Parent to be made aware of why concerns have been raised (missed learning and the parent's legal duty)

MONITOR



Parent contract

15 school days review **MONITOR**



Warning Penalty 15 week review **MONITOR**

10 unauthorised absences in 12 weeks and support ignored.



Team around the school